



Tips to earning full credit on Scholarship Applications

- Spend time organizing your thoughts
 - organizing prior to starting the application will let you spend less time later completing each section
- Remember each word you choose represents you; use your words intentionally.
- Now is the time to give yourself credit for accomplishments and hard work.
 - Scholarships are not a “we” award; focus on “I” statements.
- If you cut and paste for more than one scholarship application, make sure the wording applies to the specific application criteria. It is considered bad form to leave wording referring to a different scholarship application in your narrative.
- Read and answer each section completely.
- Consider carefully that the person you have chosen to write a reference knows about you and has knowledge of your skills, strengths and accomplishments.
- Make a complete list of all the activities you can recall; big, small, school, churches, etc.
 - Take that list and divide into School sponsored events and Community Service activities. Take the top 5 on each list and look at what demonstrates the strongest “I” skills and talents.
 - Be accurate and estimate hours of activity if you have not kept records.
- Recall any activities that had a leadership role such as captain, officer, editor, organizer, coach, tutoring, etc.
- Look at the activities/classes that support your major field of study chosen.
- Ask friends, teacher, mentors what they consider your outstanding features- then look for examples in your activities that demonstrate those characteristics.
- Consider your work experience. Did you get an award, promotion, increase or leadership opportunity or were asked to return?
- Check spelling and grammar
- Read the whole application and ask yourself “How do I feel after reading the sections, Will the scholarship selection committee feel my special talents and worth as possible recipient of college funding?”